



OFFICIAL HOST HOTEL RESERVATION FORM

Bernese Mountain Dog Club of America, Inc.

2010 National Specialty Show

Monday May 10th — Saturday May 15th, 2010

Olympia Resort & Spa

Oconomowoc, Wisconsin



Reservation requests only accepted by regular mail on this Official Host Hotel Reservation Form.

NO EARLIER THAN June 15, 2009 through June 30, 2009

Room Assignments will be made by **lottery in July 2009**

4-night minimum to stay at Host Hotel

**No fax, phone or on-line reservations for group block will be available.
To be added to the reservations list, please complete both pages of this form
and submit to the Host Hotel reservation requests.**

Room types: Please indicate your preference by numbering 1-5

- King Bed Non-Smoking— 1 or 2 people \$120.00** *limited quantities of this type of room*
- King Bed Smoking— 1 or 2 people \$120.00** *limited quantities of this type of room*
- Two Queen Beds Non-Smoking—1 or 2 people \$120.00**
- Two Queen Beds Smoking—1 or 2 people \$120.00**
- Luxury Suite – 1 or 2 people \$250.00** 4 person maximum, 4 dogs maximum, only 10 available. Smoking Non-Smoking

**Plus all applicable taxes. Rooms with more than 2 guests will be subject to an additional fee of \$10.00 per person per night. Hotel to guarantee the lowest rate in-house available to the general public, either through the Hotel Reservation Department, 800 reservation Service, any airline reservation, any internet service, or hotel web site; i.e., www.olympiaresort.com, but excluding previously negotiated volume corporate business and/or government accounts, crew rooms, or other similar agreements.

How would you like to receive your confirmation? Email or Fax or Mail

Name

Name (s) of person (s) sharing room

Address:

Phone: Email:

Arrival Date: Departure date:

Number of night stay x Daily Rate\$ x 11.1% tax* = Total Amount \$

* Tax rate subject to change

Number of people in room: Number of dogs (max 4):

Make check or money order payable to: Olympia Resort & Spa – (ORCO)

Visa Master Card American Express Discover Card Check/MO Enclosed

All payment reservations require a 2 night deposit of total stay = \$266.64

Card number - - - Expiration Date: - Three digits on back

(Attach copy of front and back of credit card)

Cardholder agrees to the terms and conditions on page 1 & 2 and authorizes \$266.64 room deposit to be charged on February 1, 2010.

Card member Name:



Authorized Signature:

If you chose to pay with check for the entire stay the check must be received by April 8, 2010. A 2% discount will be made for any room paid in full with a check 30 days prior to the event (1 night with discount is \$130.65). Checks will not be received upon check in. Only cash or credit cards.



WORKING TOGETHER

TERMS AND CONDITONS

MAIL ALL RESERVATIONS TO:

Olympia Resort & Spa c/o Reservations

1350 Royale Mile Road, Oconomowoc, WI 53066

All reservations are made on an individual basis— one credit card per room and one room request per person. All reservations require a cash (U.S. Currency) or credit card guarantee. In order to confirm a room assignment, you will be required to provide a deposit of **two nights (\$266.64)** for reservations of **4 or more nights, payable February 1, 2010**. No rooms will be reserved without a deposit. Persons that desire rooms next to a person need to send in their reservation forms in the same envelope with a note stating this. The hotel will attempt to accommodate this, based on availability. **All credit card, check or money order deposits will be deposited on February 1, 2010. Please see cancellation policy below.**

CANCELLATION: Cancellation is defined as a complete cancellation, where no one on a wait list or alternate guest is identified as the new responsible party.

- ❖ Cancellation requests received on or before **Monday, February 1, 2010** will be processed without penalty.
- ❖ All cancellations must be made in writing to Front Office Manager Renelle Murphy or Reservations Manager Jennifer Waller by email reservations@olympiaresort.com, fax 262-369-4998 or mail. If you have any questions about your room reservation please contact Renelle at 262-369-4972 or Jennifer at 262-369-4277 to answer your questions only.
- ❖ Changes or cancellations of the reservations will be processed according to the following schedule:
 - **Cancelled prior to February 1 receive full refund of deposit**
 - **Cancelled February 1 – March 6 forfeit 50% or \$133.32 of the deposit. Total refunded = \$133.32**
 - **Cancelled March 7 – April 7 – forfeit 75% or \$199.98 of the deposit. Total refunded = \$66.66**
 - **Cancelled after April 8 forfeit 100% or \$266.64 of the deposit. Total refunded = \$0.00**
 - **Cancellations and/or changes to reservations, which result in the loss of over 50% of the original booked stay are subject to above cancellation fees.**



Initial you have agreed to the cancellation terms.


CONFIRMATION: The host hotel will send a confirmation notification, which will include all deadlines/important dates by email, fax or U.S. Postal Service to each guest who has a confirmed reservation. An email confirmation will be sent out the week of July 22, 2009 unless otherwise noted.

How would you like to receive your confirmation reservation notice?

- Email If so, please enter email address _____
- Fax If so, please enter fax number _____
- Mail If so, please confirm address is correct on page one _____

Upon check-in all requests will be required to leave a cash deposit or credit card guarantee to secure any incidental charges they may accrue. Check-in time is 3:00 p.m.; checkout time is 12:00 p.m. All guests arriving before 3:00 p.m. will be accommodated as rooms become available. The Guest Services Department can arrange to check baggage for those arriving early when rooms are unavailable and for guests attending functions on departure day. **Upon check in if it is an early checkout and the hotel has not been notified 30 days prior to the event; will be charged the total stay agreed upon.** Guests staying in their rooms beyond the checkout time without Resort authorization will be charged for an additional night. We have made every attempt to honor all accommodation requests, however, certain room types are limited.

PET POLICY: \$100 DEPOSIT - \$75.00 Refundable/\$25.00 Non-Refundable deposit per room is required at check-in from guests with dogs in rooms. Deposit is required during check in. There is a 4 dog maximum per room. Rooms with more than 4 dogs will forfeit their total pet deposit of \$100.00. All animals must be crated when left unattended. No grooming in the rooms or violators will forfeit their total pet deposit. Grooming is available in grooming tent provided by the BMDCA. Olympia Resort & Spa will provide a bed sheet to cover the bed upon request at check-in.

PLEASE READ THE TERMS AND CONDITIONS CAREFULLY BEFORE SIGNING THIS AGREEMENT. By signing this you signify your agreement to these Terms and Conditions. If you do not agree to these Terms and Conditions, do not sign the agreement. Make sure entire form is filled out and accurate information provided. Look for the  icons on form.



Customer Signature: _____ **Date:** _____

From the Staff at Olympia Resort and your host BMDCEW: We welcome you back to Wisconsin and look forward to having you here in 2010!!! We suggest you keep a copy of this agreement for your records.